

Sixth Form Admissions Policy for entry into Queen Elizabeth's Grammar School (Horncastle) in September 2022

Admissions Authority

Queen Elizabeth's Grammar School is an 11 to 18 selective Academy for which the Governing Body is the Admissions Authority, responsible for both admissions and administering appeals. The Governing Body determines all decisions about admissions, including this policy. All allocations of places are determined by a committee of the Governing Body with delegated powers.

Visits

Parents of prospective pupils are welcome to visit the school by prior arrangement with the Headteacher. The main open evening is early in the autumn term. Details are sent out to feeder schools and are widely advertised in the press.

Entry to the Sixth Form

Y11 students at this school have the right to transfer to our Lower Sixth provided that they meet the academic standards set out below. The school produces a Sixth Form prospectus which gives further details of the subjects and courses on offer.

We also welcome applications from students attending other schools and have set an admission number of 40 for these applications. The Sixth Form as a whole is usually 240 in total.

All applicants are required to have at least 6 GCSEs comprising a minimum of four at grade 6 and two at grade 4 and which must include GCSE English Language and GCSE Mathematics at grade 4 or above. Subjects have their own requirements and these must be checked in the Sixth Form Prospectus. Sometimes we may be able to offer a place in the Lower Sixth but not for the student's preferred combination of subjects.

If there are too many applicants from other schools, the following criteria will be applied, in the order set out below, to decide which students to admit to the Sixth Form:

1. Looked after children and all previously looked after children, if they have reached the required standard for entry. A 'looked after' child is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see definition in Section 22(1) of the Children Act 1989) at the time of application. Previously looked after children are children who were looked after but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order). This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Act 2002 (see section 46 adoption orders). Child arrangement orders are defined in section 8 of the Children Act 1989 as amended by section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. Section 14A of the

Children Act 1989 defines a 'special guardianship order as an order appointing one or more individuals to be a child's special guardian (or special guardians).

2. Eligible students who are eligible for pupil premium or the service premium.
3. Eligible students who live nearest to the school using the straight line distance. Straight line distance is calculated electronically to 3 decimal places from Post Office Address Point of the home to Post Office Address Point of the school.
4. Where straight line distances are identical, the highest average capped GCSE point score (capped at the highest eight GCSE grades) will be used as a tie-break in category 3 to decide who has highest priority for admission.
5. If two or more children are tied for the last place a lottery will be drawn by an independent person, not employed by the school or working in Children's Services Directorate at the local authority.

In accordance with the legislation, the allocation of places for children with the following, who have reached the qualifying standard, will take place first: Health and Care Plan (Children and Families Act 2014) where the school is named.

Children of UK service personnel (UK Armed Forces)

In order to support the military covenant aimed at removing disadvantage for UK service personnel (UK Armed Forces), and Crown Servants returning from abroad the following arrangements will apply;

If an application is supported by an official letter declaring a posting and a relocation date then an intention to move to a confirmed address or quartering within the UK will be accepted. The new address will be used to consider the application against the oversubscription criteria. A unit postal address can be used if the family do not have a confirmed address at the time of application.

Where an application is not supported by an official letter, or is not being made due to a new posting then the current address will be used to examine the application against the oversubscription criteria until the family are formally resident in the new address.

Proof of intended occupation of the residential address such as mortgage statement, exchange of contracts or signed tenancy agreement will be required. For applicants participating in the Future Accommodation Model trial, a letter accepting an address under the scheme will be accepted if a signed tenancy agreement cannot be provided.

An offer may be withdrawn if a child does not reside at the address listed on the application form if the school is oversubscribed and use of an incorrect address has resulted in a place being denied to another child who would otherwise have been offered the place.

In all cases where parents can demonstrate that the child is a child of a crown servant returning from abroad or is a child of a serving member of the armed forces, the governors will consider whether to offer a place at a school even if the school has reached its official PAN. When making the decision whether to offer over PAN the governors will consider the circumstances of each case including,

If the applicant would have been offered a place had they applied on time in the admissions round of the year of entry,
Whether there is any child on the reserve list with higher priority under the oversubscription criteria,

Whether admission of a further student would prejudice the efficient education and efficient use of resources and this prejudice would be excessive,

The Governors have discretion to admit above the admission number in these circumstances but they are not obliged to do so. If a place is refused, parents will be informed of their right of appeal.

Appeals Procedure

Parents have the right of appeal against a decision by the Governors not to admit their child. This process is independent of the school. Further details are available from the school.