



Queen Elizabeth's Grammar School Horncastle

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20TH March 2020

Dear Parents/Carers,

Students attending school from Monday 23rd March

The start and end times of the school day will be as normal and we have received confirmation today that all school transport arrangements will remain in place at present. Students will not be required to wear school uniform, but should dress appropriately for a school environment where they will be working in classrooms and undertaking some practical learning. Students will need to bring a PE kit each day, so it is in school should they need it.

Some of the work students complete will be online and some will be paper-based. On Monday, I suggest students bring a range of their exercise books alongside pens, pencils, etc. so they can complete some work and we will use some time to help them plan what materials they will need to bring in going forward.

The canteen will continue to provide food and drink for students if they desire, though a packed lunch is equally fine.

Upon arrival at school, students should go directly to the Glass Corridor where there will be information about which room each student will be registered in.

I anticipate that there will be times when families have the capacity to keep their children at home rather than send them to school. This is absolutely fine, but I ask that you contact school on that morning between 8.00am and 8.30am so that we know who to expect in school on each particular day. Please also contact school during the same window of time if your child is going to be absent for other reasons. We will continue to call parents of children that we expect in school but have not arrived on a daily basis, so your proactivity in keeping us informed by 8.30am would be greatly appreciated.

We are most definitely charting our way through unknown waters at present and I am aware that the changes to all of our lives and routines will place an increased pressure upon us all. I have confidence in the resilience of our children and the strength of the partnership between the staff at the school and our parent body that we will be able to work through the current situation.

Yours sincerely

A handwritten signature in blue ink that reads 'S. Furness'.

S J Furness