

TERMS AND CONDITIONS - LINCOLN BOOK FESTIVAL FLASH FICTION COMPETITION 2017

1. The promotor of the Lincoln Book Festival Flash Fiction Competition 2017 (The Competition) is the University of Lincoln (The Promotor) on behalf of Lincoln Book Festival Trust (The Trust).
2. All information provided by entrants to the Competition will be maintained and processed in accordance with the Data Protection Act 1998. No data will be shared with third parties without consent.
3. To be eligible, submitted short stories must be original works by the named author. They must not have been submitted to other competitions or previously published in print or online.
4. Only one named author is permitted for each entry. Single entries from multiple authors (i.e. co-authored works) will not be accepted.
5. Only one entry is permitted per author and each must be submitted by email using the Lincoln Book Festival Flash Fiction Competition 2017 Entry Form. Please submit your completed entry form in a Word or PDF file to: competitions@lincoln.ac.uk with the email subject line "Lincoln Book Festival Flash Fiction Competition 2017". Postal submissions cannot be accepted.
6. Entrants must include on the entry form their full name, age (at time of submission), contact postal address and a contact email address or telephone number. Entrants aged 17 or under should obtain permission from an appropriate adult, such as a parent or teacher (stating the relationship), and provide the adult's contact details.
7. Multiple entries from different authors may be collated within a single attachment (e.g. from school groups) provided a separate form is contained for each entry. Entry forms may be printed and completed by hand then scanned for electronic submission. Incomplete or illegible entry forms cannot be accepted.
8. Word counts will be calculated using standard software programs and manually checked if necessary. Story titles are not included in word counts. Footnotes and other annotations will be included in word counts. Hyphenated and compound words will be classed as a single word but should be common dictionary uses.
9. Entries will be assigned to the relevant age category (primary - 10 years and under; secondary - 11 to 16; and adult - 17 and above) based on the age given on the entry form on the date of submission.
10. The shortlisting and judging panels will assess entries for creativity, style, structure, plot, characters, dialogue and locations that are reflective of the Gothic fiction genre.
11. There is no entry fee to the competition. Entrants must be resident in the UK.
12. Authors may use a pen name but should include their real name on the entry form for administrative purposes. If a pen name is given it will be used in any publication or publicity.
13. Authors should avoid submitting content that could be considered obscene or offensive. Inappropriate material will be deemed ineligible.
14. Entrants cannot amend their work once it is submitted. They may request to withdraw their submission entirely.

15. The Promoter (and appointed judging panels) reserve the right to adjudicate on the eligibility of all submissions and its decisions on eligibility are final. No correspondence will be entered into about such decisions.
16. Entries received will not be returned to authors so please retain a copy. No feedback will be provided on entries other than judging panel's official comments on winning entries.
17. Eligible entries will be assessed initially by a shortlisting panel appointed by Lincoln Book Festival Trust who will select a shortlist of no more than five entries in each age category.
18. Shortlisting will take place in July 2017. The names of entrants will be redacted during the shortlisting process. Shortlisted authors will be notified no later than 31st July 2017.
19. Shortlisted entries will then be assessed by a judging panel appointed by The Trust. One overall winner will be chosen by the judges in each age category. Winners will be notified no later than 15th September 2017 and announced publicly during Lincoln Book Festival 2017.
20. Each overall category winner will receive a prize of £30 worth of book vouchers. Prizes are non-refundable and non-transferable.
21. Winners will be invited to attend a prize-giving event during Lincoln Book Festival 2017 along with one guest. Invitations will be sent to the winners' contact postal address as given on their entry form. Attendance at the prize-giving is not compulsory and winners are responsible for their own travel expenses if they choose to attend. Winners may opt to have their prize sent to them by post instead. These postage costs will be covered by the Trust.
22. The Promoter reserves the right to withdraw this competition at any time or to withdraw or replace prizes. No alternative goods or services will be offered.
23. In submitting their original works, entrants grant indefinite, non-exclusive, royalty free permission for The Trust to use the work, its title and author's name (or pen name) for promotional or fundraising purposes only in relation to the Lincoln Book Festival or the Lincoln Book Festival Flash Fiction Competition. This includes publication in print or online formats (including in anthologies) and licensing to third party media for editorial use. Any such usage shall include acknowledgement of the author as copyright holder.
24. The Promoter and The Trust accept no liability for acts of plagiarism or copyright infringement by entrants. By entering the Competition, entrants agree to fully indemnify the Promoter and the Trust against any claims by any third party arising from any breach of these Terms.
25. The Competition closing date for submissions is midnight on 30th June 2017. No entries will be accepted after this time.
26. If authors of winning entries cannot be contacted within a reasonable timeframe the Promoter reserves the right to offer prizes to the next best entry.
27. By entering the Competition, entrants agree to be bound by these Terms and Conditions. The Promoter and The Trust accept no responsibility for any damage, loss, injury or disappointment suffered by any entrant by entering the Competition.