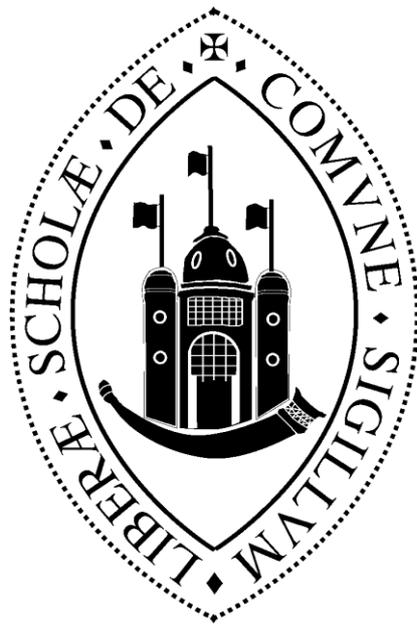


# QUEEN ELIZABETH'S GRAMMAR SCHOOL, HORNCASTLE



## GUIDE TO SIXTH FORM INDUCTION

25-28 JUNE 2018



## CONTENTS

Welcome	2
What is Sixth Form induction?	2
Sixth Form staff and contact details	3
School Map	4
Times of school day	5
What to do when you arrive.	5
Induction form groups	5
Dress code	6
What to bring with you.	6
Sixth Form facilities	7
Food at break and lunch times	7
Induction timetable	8
Your A level choices	8
Results day	9



## **WELCOME TO SIXTH FORM**

There is a poster that hangs in our Sixth Form Centre which encapsulates our philosophy, 'Work hard and be nice to people.' Our Sixth Formers do work hard at their studies, but they are also at the very heart of the school, playing a vital role in the wellbeing of both the school community and the wider community too. All of our students follow a rigorous academic programme and also find time to help others.

We are a traditional Sixth Form based primarily on the ethos of high quality teaching, delivered by very experienced subject specialists, leading to excellent individual results for our students. This is backed up by our excellent pastoral system ensuring that students have the support necessary to achieve their highest potential.

## **WHAT IS SIXTH FORM INDUCTION?**

Each year we invite all our Sixth Form applicants to spend four days with us once their GCSE exams are over. It is a chance to get a taste of life as a QEGS Sixth Former, to go to a few lessons in the subjects you have chosen to study at A level and perhaps go to a lesson in something you hadn't considered before. As well as lessons you'll have times of private study and PE.

Many students find it useful to not only clarify their subject choices but to meet new people and make new friends too.



## **SIXTH FORM STAFF**



**Mr Randman, Head of Sixth Form.**

As well as being Head of Sixth Form, Mr Randman teaches Geography. His office is in the Sixth Form Centre and he's available for a chat whenever his door is open.



**Dr Aggett, Deputy Head of Sixth Form.**

Dr Aggett is a Geologist and is never happier than when surrounded by rocks! He also teaches Physics and if you have any questions for him, his office is between Lab 5 & 6 but he's often in the Sixth Form Centre too.



**Mrs Bourn, Sixth Form Administrator.**

Mrs Bourn does any paperwork connected with Sixth Form. She is based in the Sixth Form Centre and is always happy to chat to students. She's there for general advice on Sixth Form life.

## **CONTACTING US**

Phone: 01507 522465  
Email: [sixthform@qegs.lincs.sch.uk](mailto:sixthform@qegs.lincs.sch.uk)



Follow us on Twitter to get an insight into life in the Sixth Form:  
[@QEGS\\_Sixth Form](https://twitter.com/QEGS_SixthForm)





## **TIMES OF SCHOOL DAY**

All pupils to form rooms:	08:50 am
Registration:	08:55 am
Assembly (Tues, Thurs, Fri)	09:00 am
Period 1:	09:15 - 10:05 am
Period 2:	10:10 – 11:00 am
BREAK:	11:00-11:25 am
<i>Food available in the Dining Room</i>	
Period 3:	11:25 am – 12:15 pm
Period 4:	12:20 – 1:10 pm
LUNCH:	1:10 – 2:00 PM
<i>You may go to town – sign out and in again.</i>	
Period 5:	2:00 – 2:50 pm
Period 6:	2:55 – 3:45 pm

## **WHAT TO DO WHEN YOU ARRIVE**

Make your way to the Sixth Form Centre to find out which induction form you are in for the next few days. Once you have found this you'll go to your form room to meet the other students.

## **INDUCTION FORMS**

We have created six induction forms so that we can accommodate all our applicants. QEGS Y11 applicants have been mixed up with external applicants so everyone has a new form to go to. When term starts in September the form groups may have changed



## **INDUCTION DRESS CODE**

You'll be pleased to know that we do not require you to wear uniform for Sixth Form Induction. Everyone will be in casual clothes. We are happy for you to wear jeans but they should not be ripped and should not expose your underwear. We ask that skirts are not too short, midriffs are not exposed and we don't allow offensive slogans.

If you wish to prepare for September, our Sixth Form uniform is listed on our website and Mrs Bourn will also have paper copies.

## **WHAT TO BRING WITH YOU**

**Stationery:** Now you are Sixth Formers the school doesn't provide exercise books so please bring some A4 paper, or an A4 notebook, a folder to keep your work tidy and your usual pencil case. Don't forget your calculator if required.

Try to be organised with your work from the very start of Sixth Form. File it neatly with the date and title on each piece of work – revision will be much easier in the future.

**Food & drink:** You may wish to bring a water bottle to fill from the water chiller in the kitchen. If you don't bring a packed lunch, food may be purchased from our canteen during break and lunch and may be eaten in the Sixth Form Centre. Please ensure you put the rubbish in bins.

**PE Kit:** Please bring your usual school kit PE on Wednesday afternoon.



## **SIXTH FORM FACILITIES**

The Sixth Form is based in the Sixth Form Centre (SFC) in the heart of the school. It is a place to work and socialise and we ask that students should treat it with respect. Typically L6 sit upstairs and U6 sit downstairs but this is not obligatory, particularly as there will be a large number of new L6 students and it does get very warm on the upper level. Please feel free to sit downstairs. There is a less crowded area behind Mr Randman's office and this can be accessed through the SFC or via the external door to the coloured canopy seating area.

There are a few laptops to borrow from trolleys situated at Mrs Bourn's desk. Please return these and plug them in to charge each time.

The Sixth Form computer suite is called the Independent Learning Centre (ILC) and is for Sixth Form use only. It is for quiet working only, not a social area and no food or drink should be taken into this room. Room 32 is a quiet reading room for Sixth Form and staff only.

The kitchen area has a snack vending machine that takes cash (but no 5p, 2p or 1p coins) and a hot drinks machine that is cashless (uses fingertip recognition). There's also a kettle and microwave.

Keep an eye on the noticeboards, particularly the day board near Mrs Bourn's desk where important daily notices are put.

The girls' toilets are near Mrs Bourn's desk and the boys' are just outside the SFC.

## **FOOD - BREAK AND LUNCH TIMES**

During Induction Week our visiting Sixth Former applicants may use cash in the canteen but QEGS applicants should continue to use their fingerprint.

The canteen is open first thing in the morning for breakfast and stays open for Sixth Form students only during morning lessons. Simply join the queue to buy food from the canteen at break. Sixth Formers may go into town at lunchtime only. For health and safety reasons, please sign out and in again on the noticeboard in the SFC. If you are bringing lunch back, please make sure you dispose of your litter responsibly.



## **INDUCTION TIMETABLE**

During Monday's registration your Form Tutor will give you a master timetable showing all the lessons going on over the four days. You'll also receive your individual list of your chosen A levels listed under each option block. By comparing the two pieces of paper you'll be able to build your own individual timetable. If you would like to go to see a subject you hadn't previously considered, please feel free to do so but speak to Mr Randman, Dr Aggett or Mrs Bourn first.

You'll know that Sixth Form differs from Y11 in that you have times when you are not in lessons. Commonly known as 'frees' these are more strictly called 'private study' periods, a time when you have time to do the independent work that is so important in Sixth Form. During Induction your teachers will give you work to do. Get into the habit of using these private study periods to get your work done, perhaps working in groups and doing research and wider reading.

## **YOUR A LEVEL CHOICES**

You have chosen three A levels. A few students will do four, but these are generally students who are studying Further Maths. We advise discussion with staff before embarking on four A levels.

You'll find Sixth Form induction helpful in confirming your subject choices. If you have any doubts about a subject please speak, in the first instance, to the subject teacher. You might like to go to check out a different subject – Mrs Bourn can arrange for you to go to a lesson. If you then decide to change an A level choice please speak to Mr Randman or Dr Aggett and collect an orange form from Mrs Bourn.

*By induction week some subjects may be full so please be aware that you may have to put your name on a waiting list.*



## **RESULTS DAY** **Thursday 23 August 2018**

### **Current QEGS students:**

Results will be available for you to collect at 8:00 am.

Before you go away to celebrate with friends and family we need to know whether you are coming back to Sixth Form in September. There'll be a slip of paper in your results envelope – don't forget to fill this in and leave it with Mrs Bourn before you leave.

If your results aren't what you'd hoped for there will be staff here to help you review your options.

### **External students:**

Hopefully you'll be celebrating with family and friends too but don't forget that we need to know your results/intentions. We will have sent you a form to fill in if you want to join the Sixth Form. Please bring this completed form and your results slips for copying to QEGS between the following times:

Thurs 23 Aug	9.00 am – 4.00 pm
Fri 24 Aug	10.00 am – 12.00 pm

Letters confirming places will be sent out first class on Friday afternoon.

If you decide to go to another Sixth Form please let us know as soon as possible, preferably by phone on results day. Tel: 01507 522465.

### **A reminder of our entry requirements:**

*You will need a minimum of four GCSE passes at grade 6 plus a further two at grade 4. The six subjects must include English Language and Maths.*

*Please look at course details on our website or in our Sixth Form prospectus to see more information on each subject we offer and their specific entry requirements.*